

CGFOA Audit 101

The basics of local government audits

Summer 2020

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Local Government Audit Manager



Discussion Today

- What does Office of the State Auditor do?
- What are the Audit Law requirements?
- How do we select an auditor?
- How do we prepare for an audit?
- Why should we care about internal controls?
- What does the audit opinion mean?
- Do we have to consider COVID-19?
- What does the OSA do with the audit?
- What are the new GASB requirements?
- How do we analyze fiscal health?

What does the Colorado Office of the State Auditor do?



Office of the State Auditor

- Dianne E. Ray, CPA, State Auditor
- Non-partisan agency within Colorado's Legislative Branch
- Conducts high-quality, objective audits and reviews that hold government agencies accountable and promote positive change in government
- Legislative Audit Committee

What do we do?

- Financial audits
 - State agencies, colleges, and universities
 - Statewide single audit
- Performance audits
 - Sex Offender Management Board
 - Severance Taxes
- Information technology audits
- Tax Expenditures Reports

What do we do?

- Local Government Audit Division
 - Over 4,000 local governments
 - Ensures compliance with the Audit Law
 - Receive all audit reports
 - Review for compliance
 - Applications for exemption from audit

Office of the State Auditor - Local Government Audit Division

Summary of Local Governmental Entities

As of 2003, 2010, 2019

Type	2003	2010	2019	<i>Increase since 2003</i>
Counties	64	64	64	0
Cities and Towns	268	269	270	2
School Districts	178	178	178	0
Institute Charter Schools	0	18	35	35
Metropolitan Districts	470	1,206	1,620	1,150
Other Special Districts	627	643	638	11
Irrigation Districts	16	16	16	0
Conservancy Districts	147	149	149	2
Housing Authorities	79	81	81	2
Cemetery Districts	81	81	81	0
Drainage Districts	12	13	15	3
Other Local Governments	226	260	300	74
Miscellaneous Entities	47	51	49	2
Inactive Special Districts	0	259	282	282
Component Units	<u>711</u>	<u>893</u>	<u>806</u>	<u>95</u>
Total	2,926	4,181	4,584	1,658

Source: Local Government Audit Division Database



Office of the State Auditor

Mission: *To improve government for the people of Colorado.*

Vision: *Our audits will identify efficiencies and cost savings and improve effectiveness and transparency in government.*

What are the Audit Law requirements for local governments?

Local Government Audit Law

- Section 29-1-601, et seq., C.R.S.
- Duties of the State Auditor
 - Examine reports & report deficiencies to the governing board
- Requirements for local government audits
 - Audits or application for exemption
 - Deadlines for submission

Exemption from Audit

- Allowed for \leq \$750,000
 - Annual revenues or expenditures
- Deadline for submission:
 - 3 months after year end (March 31)
- Completed in accordance with OSA regulations

Audit Law Deadlines

- December 31 year-end
 - Audit shall be completed by June 30th
 - Submit to the OSA within 30 days of receipt of audit report
 - July 31st – Deadline to file an extension
 - Extension may be granted for 60 days
 - September 30

Audit Law Deadlines

- School Districts – June 30 year end
 - Audit shall be completed within 5 months
 - Submit to the OSA within 30 days of receipt of audit report
 - December 31st – Deadline to file an extension
 - Extension may be granted for 60 days
 - February 28

Audit Law Deadlines

- Housing Authorities
 - Seven months after year-end
 - For December 31 year-end:
 - Audit complete by July 31
 - Submit to OSA in 30 days
 - Deadline to file extension August 31
 - 60 days - October 31

Audit Law Consequences

- If audit not received by the deadline:
 - Notice sent to county treasurer to hold all taxes collected on behalf of the local government
 - Cause an audit

Audit Law Consequences

- Who pays for the audit?
 - Expenses shall be paid by the local government
 - Duty of the governing body

Audit Law

- Financial statements in conformity with generally accepted governmental accounting principles (GAAP)
- Comparison of budget to actual
- Audit opinion
- Full disclosure by the auditor of violations of state or local law which come to his/her attention

Budget Compliance

- Governmental Accounting Standards Board (GASB) requirements:
 - General Fund
 - Each major special revenue fund that has a legally adopted annual budget
 - Comparison, original and final budget, actual

Budget Compliance

- Audit Law, Section 29-1-605, C.R.S., requirements
 - Each fund or activity with an adopted budget
 - Comparison, budget to actual

Budget Law

- Section 29-1-101, et seq., C.R.S.
- Audit Law
 - Section 29-1-601, et seq., C.R.S.
- File certified copy with Department of Local Affairs (DOLA) January 31

Audit Law

- One copy of the audit report shall be maintained by the local government
 - For public inspection at all reasonable times
- Special districts
 - Submit a copy of audit or exemption to approving local government
 - Authorized but unissued debt
 - Current or anticipated plan to issue debt

How do we select an auditor?

Selecting an Auditor

- RFP Process
 - Define the entity to be audited
 - Federal grants received – COVID funds?
 - Define audit timeline
 - Request specific information - staffing
 - Request recent peer review
- GFOA.org
- CGFOA.org

Selecting an Auditor

- Interview process
- Check references
- Other references

Oversight of Auditors

- Licensed Certified Public Accountant
- Colorado Board of Accountancy
 - <https://apps.colorado.gov/dora/licensing/Lookup/LicenseLookup.aspx>

Mandatory Peer Review

- HB 10-1236, Section 12-2-108,117, C.R.S.
- Individual and Firm Licenses
 - Issues attest or compilation reports
- Required every 3 years
 - Report to the CO Board of Accountancy

**How do we prepare
for an audit?**

Audit Preparation

- Policies & Procedures
- Year-end accruals
- Bank reconciliations
- Trial balance
- Documentation

Policies & Procedures

- Policies
 - Bids – requests for proposals
 - Approval of expenditures - thresholds
 - Authorized check signers
 - Wire transfers
 - Revenue recognition
 - Receivable balance adjustments
 - Overtime
 - Adjusting journal entries
 - Capitalization thresholds
 - Budget transfers

Policies & Procedures

- Procedures
 - How do you process payroll?
 - Who reconciles the bank statement?
 - How do you determine amounts for billing to customers?
 - What happens when you collect money from customers?
 - Who enters and approves billing/receivable adjustments?
- Changes due to remote working?

Year-end accruals

- What vendor payments were made in January?
- Were there hours worked in the prior year for your first payroll in January?
- What cash receipts came in during January that were for the prior year?
- Do you have projects in process that haven't been billed by the vendor?
- Property taxes?

Year-end accruals

- Capital assets
 - Depreciation
 - Additions
 - Deletions
- Long term debt
 - Interest owed
 - Payments made
 - New debt?

Bank Reconciliations

- Reconcile each bank account to cash balances
 - Operating bank
 - Savings
 - CDs – Money Market – ColoTrust/CSAFE
- How many reconciling items do you have?
 - Did they get resolved in the following month?

Trial balance

- Each fund's debits and credits should balance
- Beginning fund balance should equal prior year ending fund balance from the audit report

Subsequent Events

- Did you have a significant loss?
- Did you issue debt?
- What about new equipment – did you order that new fire truck?
- Has anyone filed a lawsuit against you?
- Amendments to the CARES Act enacted after the statement of net position but prior to issuance of the financial statements.

Documentation Documentation Documentation

- If it's not documented – it didn't happen!
- Document thought process and key decisions
- Approvals
- Contracts/agreements
- Board minutes
- Electronic records
- Auditor request list

What is the Audit Process?

Management's Responsibilities
Auditor's Responsibilities

Management's Role

- Management's responsibilities:
 - Financial statements
 - Financial records complete
 - Controls designed to prevent & detect fraud
 - Related party disclosures
 - Violation of laws
 - Liabilities or other loss contingencies
 - Compliance with contracts
 - Subsequent events

Audit Process

- Audit scope
- Auditor's responsibility
- Timeline
- Engagement letter

Auditor's Role

- Independent audit
- AICPA standards
- Federal standards – OMB & GAO
- Understand internal control
 - Not necessarily find fraud
- Auditor's opinion

Auditor's Role

- Understand internal control
 - Inspect
 - Observe
 - Inquire
 - Confirm
- Financial statements fairly stated

Why should we care about internal controls?

WE WANT YOU



**TO GET EXCITED ABOUT INTERNAL
CONTROL**

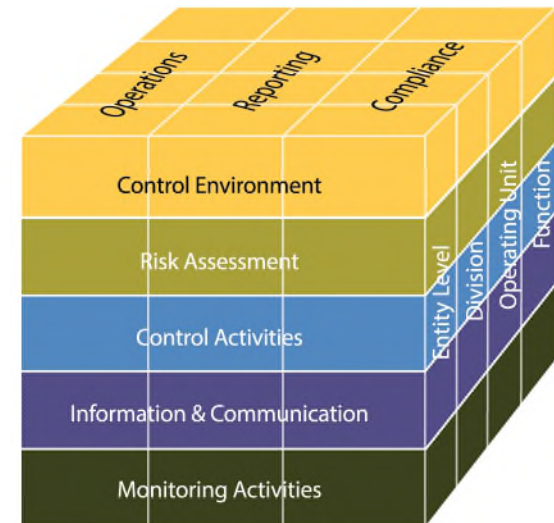
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Internal Controls

- Perception of public trust
- Headline test
- Reduce/discover errors
- Fraud prevention/reduction
- **Management's responsibility!**

Internal Controls - COSO

- Favorable Control Environment/
“Tone At the Top”
- Conducting Risk Assessment
- Control Activities/Policies and Procedures
- Effective Communication
- Monitoring of the effectiveness of control-related policies and procedures



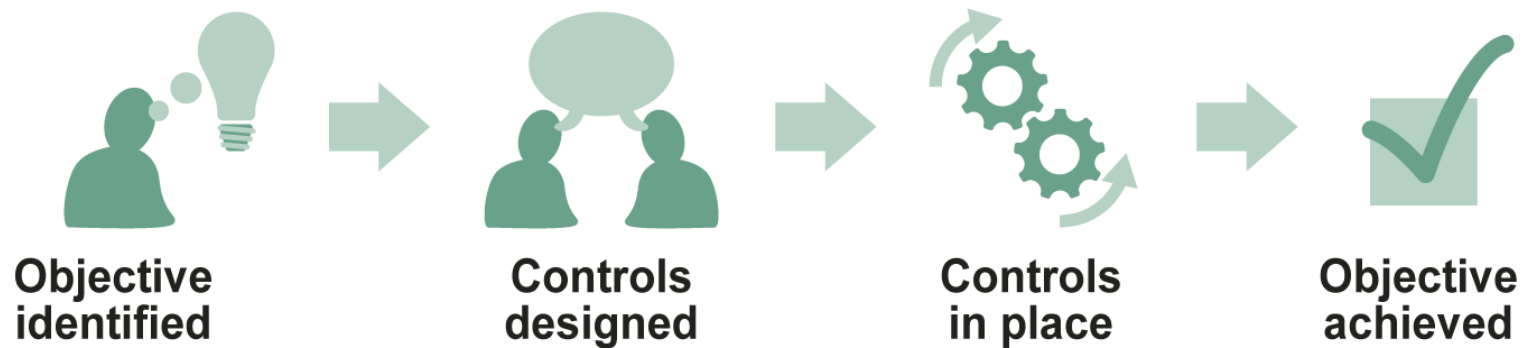
Green Book

5 Components - 17 Principles

Control Environment	<ol style="list-style-type: none">1. Demonstrate Commitment to Integrity and Ethical Values2. Exercise Oversight Responsibility3. Establish Structure, Responsibility, and Authority4. Demonstrate Commitment to Competence5. Enforce Accountability
Risk Assessment	<ol style="list-style-type: none">6. Define Objectives and Risk Tolerances7. Identify, Analyze, and Respond to Risk8. Assess Fraud Risk9. Analyze and Respond to Change
Control Activities	<ol style="list-style-type: none">10. Design Control Activities11. Design Activities for the Information System12. Implement Control Activities
Information & Communication	<ol style="list-style-type: none">13. Use Quality Information14. Communicate Internally15. Communicate Externally
Monitoring	<ol style="list-style-type: none">16. Perform Monitoring Activities17. Remediate Deficiencies

Source: GAO

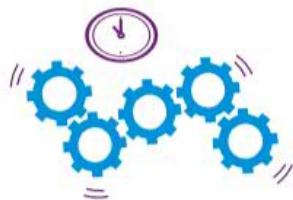
Definition of Internal Control



Source: GAO. | GAO-14-704G

How does internal control work?

Internal control helps an entity



**Run its operations
efficiently and
effectively**



**Report reliable
information about
its operations**



**Comply with
applicable laws
and regulations**

Source: GAO

Definition of Internal Control

Bake
good
cakes



Objective

Controls
Designed

Controls
in place

Objective
achieved!



Elmo Cake - Nailed It

Other Resources

- GAO Green Book:
 - <https://www.gao.gov/assets/670/665712.pdf>
- COSO Internal Control:
 - <https://www.coso.org/Documents/990025P-Executive-Summary-final-may20.pdf>

Hold on – who's responsible for finding fraud?

feds investigate

**County employee's \$1
million mistake
deepens budget crisis**

**Former bookkeeper sentenced to 10 years for
embezzlement**

**Former Fire Chief Guilty Of Embezzling
Hundreds Of Thousands Of Dollars**

**councilman charged
embezzling city money**

pleads guilty to theft

budget mismanagement

**fire chief arrested
felony theft accusations**

Fraud

Common Government Fraud Schemes

- Corruption = 48%
- Billing Schemes = 18%
- Expense Reimbursements = 17%
- Skimming = 7%
- Payroll Schemes = 17%

<https://www.acfe.com/report-to-the-nations/2020/>

Fraud - Discovery

- Tips = 43%
- Internal audits = 15%
- External audits = 4%
- External auditors are NOT responsible for discovering fraud.
- Management is responsible for preventing/discovering fraud through internal controls

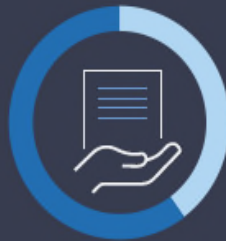
Fraud – other facts

- Of the types of industry where fraud occurs:
 - 44% Private company
 - 26% Public company
 - 9% Nonprofit
 - 16% Government organizations
 - 45% Federal – median loss \$200k
 - 21% State – median loss \$91k
 - 32% Local – median loss \$75k

How Occupational Fraud Is Concealed

Understanding the methods fraudsters use to conceal their crimes can assist organizations in more effectively detecting and preventing similar schemes in the future.

TOP 4 CONCEALMENT METHODS USED BY FRAUDSTERS



40%

Created fraudulent physical documents



36%

Altered physical documents



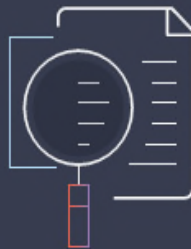
27%

Altered electronic documents or files



26%

Created fraudulent electronic documents or files



12% did not involve any attempts to conceal the fraud

- Source: <https://www.acfe.com/report-to-the-nations/2020/>

Components of Internal Control

- Control Environment
 - Tone at the top
- Risk Assessment
 - Analyze fraud risk
- Control Activities
 - Design of controls – policies & procedures
- Information & Communication
 - Communication of policies and procedures
- Monitoring
 - Monitor and evaluate results



What does the audit opinion mean?

Audit Opinion

- Report on the Financial Statements
- Management's Responsibility
- Auditor's Responsibility
- Opinions
- Other Matters
- Other Reporting Required

Audit Opinion

- We have audited...
- Management's Responsibility
 - Preparation of the financial statement
 - Design, implementation, maintenance of internal control
 - Free from material misstatement

Audit Opinion

- Auditor responsibility
 - Express opinions based on audit
 - In accordance with professional standards
 - plan and perform the audit
 - obtain reasonable assurance
 - financial statements free of material misstatement...

Audit Opinion

- An audit involves...
 - Procedures to obtain audit evidence
 - Risk assessments
 - Not express opinion on internal controls
 - Evaluate accounting policies
 - Significant accounting estimates
 - Overall statement presentation
- “We believe our audit provides a reasonable basis for our opinions.”

Audit Opinion

“In our opinion...”

- Unmodified
- Modified
- Disclaimer
- Adverse

Opinion - Unmodified

Clean

- “The financial statements ...
 - present fairly
 - in all material respects
 - financial position
 - results of financial operations and cash flows
 - in accordance with generally accepted accounting principles.”

Opinion - Modified

Except for...

- “The financial statements ...
 - present fairly
 - in all material respects
 - financial position
 - results of financial operations and cash flows
 - in accordance with generally accepted accounting principles.”

Opinion - Disclaimer

- The auditor does not express an opinion

Opinion - Adverse

- “The financial statements ... **do NOT** present fairly
 - in all material respects
 - financial position
 - results of financial operations and cash flows
 - in accordance with generally accepted accounting principles.”

Audit Opinion

- Other Matters
 - Required supplementary information
 - Other Information
 - Supplementary information
 - Combining fund statements
 - Statistical section
- Other Reporting Required by Government Auditing Standards
 - Single audit

RSI versus SI

- What is RSI? (Required Supplementary Information)
 - MD&A (Management's Discussion & Analysis)
 - General fund budget schedule
 - Major special revenue fund budget schedule
- What is SI? (Supplementary Information)
 - Non major funds statements
 - Budget schedules - other funds
 - HUTF (Highway Users Tax Fund)
 - Statistical section

Management Letter

- Required communications
- Auditor's recommendations
 - Deficiency in internal control
 - Significant deficiency
 - Material weakness

**What do we have to consider
if we received federal grants
due to COVID-19?**

COVID 19 Pandemic – Single Audit considerations

- When is it required?
 - \$750,000 or more expended in Federal financial assistance during the calendar/fiscal year
 - True whether received directly from the feds or through the state or county.

COVID 19 Pandemic – Single Audit considerations

- As a result of COVID-19, you may be subject to single audit for the first time.
 - Work with your auditor to determine if they have the capacity/competencies to conduct a single audit.

COVID 19 Pandemic – Single Audit considerations

- Obtain a comprehensive understanding of your federal awards
 - Look at your grant award
 - Specific compliance requirements are based on the compliance supplement and federal award document

COVID 19 Pandemic – Single Audit considerations

- Understand the auditee requirements under Part 2 CFR Part 200 Uniform Administrative Requirements
 - Cost Principles, and Audit Requirements for Federal Awards. Auditee responsibilities are outlined in Subpart F
 - Audit Requirements in in Sections 200.508 through 500.512.

COVID 19 Pandemic – Single Audit considerations

- You will need time to:
 - Ensure internal controls over compliance with the federal awards
 - Document purchasing policies
 - Prepare adequate documentation to support your compliance with federal award requirements

COVID 19 Pandemic – Single Audit considerations

- Other key items:
 - Communicate allowable uses and terms of conditions of new funding throughout the organization
 - Consider increased monitoring and oversight to manage the risk of increased volume of transactions/activity.
 - Retain documentation, for example, grantor communications as well as auditor communications.

COVID 19 Pandemic – Single Audit considerations

- 2020 OMB Compliance Supplement
 - The 2020 Supplement applies to single audits of organizations with fiscal year-ends of June 30, 2020, and after.
 - The 2020 Compliance Supplement is expected to be issued in two parts this year.
 - The first part is expected soon (?) and will contain limited information on the new programs resulting from the COVID-19 funding.
 - The second part will be an addendum likely issued in the early fall. Until the addendum is issued, auditors do not expect to have the information necessary to complete testing over the new COVID-19 programs.

COVID-19 Pandemic – Tips for managing internal controls over financial reporting

- Review policies & procedures
 - Update them as necessary for changes within the control environment
- Document, document, document
 - Formally document where certain decisions have been made
 - Exceptions to purchasing policies
 - Changes in timelines or new responsibilities being granted.

COVID-19 Pandemic – Tips for managing internal controls over financial reporting

- Consider the accounting impact of the COVID-19 pandemic
 - Key judgments, valuations and assumptions within financial statements.
- Implement enhanced monitoring processes and controls to monitor the effectiveness of daily/weekly transaction processing controls.
 - Communicate the results of any changes to process/control owners.

COVID-19 Pandemic – Tips for managing internal controls over financial reporting

- Additional due diligence over changing control environments may be required.
 - Changes in the close process including how the preparation and management's review of the financial statements takes place.

Important links

- <https://www.gfoa.org/coronavirus>
- <https://www.gasb.org/COVID19>
- <http://www.cde.state.co.us/caresact>
- <https://cdola.colorado.gov/local-government-covid19>
- <https://www.colorado.gov/pacific/osc/osc-guidance-cares-act>
- <https://www.whitehouse.gov/omb/management/office-federal-financial-management/>
- https://www.ecfr.gov/cgi-bin/text-idx?SID=43818a406fca87af118aad31587cf50e&mc=true&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl





What does the OSA do with the audit?

OSA Review of Audit

- Review for compliance with Statutes
 - Budget Law
 - Disclosure of compliance with TABOR
- Valid CPA License
- Auditor's opinion
 - Unmodified(clean), modified or disclaimer?

Review of audit report

- Financial statements include all required by GASB
 - Statement of Net Position
 - Statement of Activities
 - Fund Statements
 - MD&A
- Footnotes contain appropriate disclosures
 - Cash and investments
 - Capital assets
 - Long-term debt
 - Pension

Common Deficiencies

- Auditor's Opinion
- Financial Statement Presentations
- Note Disclosures
 - Reporting entity - component units
 - Summary of significant accounting policies
 - Cash & investments
 - Defined benefit and/or defined contribution plans (GASB 68 pension disclosures)
 - Other note disclosures
 - Capital assets & long term debt
 - Violation of law

Component Units

- Describe component units included in the reporting entity
 - Criteria for adding
 - Information for separate financial statements
- Watch for changes year to year

Summary of Significant Accounting Policies

- Basis of presentation
- Basis of accounting
- Assets, liabilities, net position and fund balances
- Revenues

Cash and Investments

- PDPA
 - Section 11-10.5-101 et seq., C.R.S.
 - DORA Division of Banking
 - <http://www.dora.state.co.us/banking/>
- Investments
 - Section 24-75-601 et seq., C.R.S.

Other Note Disclosures

- Capital Assets
 - Schedule of changes
 - Consistency with prior year information
- Long Term Debt
 - Schedule of changes – due within 1 year
 - Payments for first 5 years, 5 year increments thereafter
 - Consistency with prior year information

Other Note Disclosures

- Expenditures exceed budget
 - Violation of Local Government Budget Law (Section 29-1-101, et seq., C.R.S.)
- Disclose in the audit
 - Local Government Audit Law, Section 29-1-605(1)(c), C.R.S.
 - Full disclosure by the auditor of violations of state or local law which come to his attention
 - Budget or compliance with TABOR

What are the new GASB requirements?

GASB Statement 95: Postponement of the Effective Dates of Certain Authoritative Guidance

Issued in May 2020.

- Postpones the effective dates of certain provisions in Statement and Implementation Guides that first became effective or are scheduled to become effective for periods beginning after June 15, 2018 and later.

GASB Statements postponed under GASB 95

The effective dates of certain provisions contained in the following pronouncements are postponed by one year:

- Statement No. 83 – Certain Asset Retirement Obligations
- Statement No. 84 – Fiduciary Activities
- Statement No. 88 – Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements.
- Statement No. 89 – Accounting for Interest Cost Incurred before the End of a Construction Period.
- Statement No. 90 – Majority Equity Interests.
- Statement No. 91 – Conduit Debt Obligations.
- Statement No. 92 – Omnibus 2020
- Statement No. 93 – Replacement of Interbank Offered Rates.
- Implementation Guides – 2017-3, 2018-1, 2019-1, & 2019-2

GASB Statements postponed under GASB 95

The effective dates of the following pronouncements are postponed by 18 months:

- Statement No. 87 – Leases.
- Implementation Guide No. 2019-3, Leases.

Upcoming GASB Standards 2020

Effective for reporting periods beginning
after June 15, 2019

(Fiscal Years **6/30/20, 9/30/20, 12/31/20**)

- GASB 83: Certain Asset Retirement Obligations
- GASB 88: Certain Disclosures Related to Debt, including Direct Borrowings & Direct Placements
- Implementation Guide 2018-1

GASB 83: Certain Asset Retirement Obligations

- Retirement of a tangible capital asset
- Disposal of a replaced part
- Environmental remediation
 - Nuclear reactors, wind turbines, sewage treatment plants, x-ray machines
- Includes legally enforceable liabilities

GASB 83: Certain Asset Retirement Obligations

- Obligating event
- Recognition of a Deferred Outflow of Resources
 - Best estimate of the current value of expected outlays
 - Annually adjust current value for general inflation/deflation and other changes.

GASB 83: Certain Asset Retirement Obligations

Note disclosures

- General description
- Methods/assumptions used to measure the liabilities
- Estimated remaining useful life
- How legal provisions met
- Amount of assets restricted

GASB 88: Disclosures related to Debt including Direct Borrowings and Direct Placements

- Defines debt
 - Liability from a contractual obligation to pay cash
 - One or more payments to settle fixed amount
 - Debt does not include leases or accounts payable
 - Except for contracts for leases reported as a financed purchase of the underlying asset

GASB 88: Disclosures related to Debt including Direct Borrowings and Direct Placements

- Disclosure requirements
 - Amount of unused lines of credit
 - Assets pledged as collateral for debt
 - Terms of debt agreements
 - Events of default
 - Termination events
 - Subjective acceleration clauses
 - Separate direct borrowings/placements

Implementation Guide 2018-1

New and revised questions

- Pensions/OPEB
- Statistical section
- GASB 62 – utilities
- GASB 77 – Tax abatements
- Cash flows reporting

Upcoming GASB Standards 2020 – FY2021

Effective for reporting periods beginning
after December 15, 2019

(Fiscal Years **12/31/20**, **6/30/21**, 9/30/21)

- GASB 84: Fiduciary Activities
- Implementation Guide 2019-2
- GASB 90: Majority Equity Interests

GASB 84: Fiduciary Activities

- Identifying and reporting fiduciary activities
- Stand-alone business type activities should report fiduciary activities
- Flows statements required

GASB 84: Fiduciary Activities

Four types

- Pension and other employee benefit trust funds
 - Could be component units
- Investment trust funds
- Private-purpose trust funds
- Custodial funds
 - Trust or equivalent arrangement NOT present

GASB 84: Fiduciary Activities

- Does the government control the assets?
- AND – those assets are NOT
 - Derived from the government's own source revenues or,
 - From grants
 - Exception - pass through grants for which the government does not have administrative or direct financial involvement

Implementation Guide 2019-2

Question and answer guidance to address implementation issues associated with GASB 84 – Fiduciary Activities.

GASB 90: Majority Equity Interests

- Interest in legally separate organization
 - Ownership of shares in stock
 - Explicit measurable right to net resources
- Clarifies reporting as an investment or component unit

Upcoming GASB Standards 2021 – FY2022

Effective for reporting periods beginning
after June 15, 2020

(Fiscal Years 12/31/21, 6/30/22, 9/30/22)

– Implementation Guide 2019-1

- Derivative instruments
- Disaster-related expenditure-driven grants
- Irrevocable split-interest agreements
- Postemployment benefits
- Tax abatement disclosures
- Transfers of capital assets within a financial reporting entity

Upcoming GASB Standards 2021 – FY2022

Effective for reporting periods beginning
after December 15, 2020

(Fiscal Years 12/31/21, 6/30/22, 9/30/22)

- GASB 89: Accounting for Interest Cost Incurred before the end of a Construction Period

GASB 89: Accounting for Interest Cost Incurred before the end of a Construction Period

- Business type activities
 - Recognize interest cost as expense in the period incurred
- Governmental type activities
 - Recognize as an expenditure consistent with governmental fund accounting principles

Upcoming GASB Standards 2022

Effective for reporting periods beginning
after June 15, 2021

(Fiscal Years 6/30/22, 9/30/22, 12/31/22)

- GASB 87: Leases
- Implementation Guides 2019-3, 2020-1
- GASB 92: Omnibus 2020
- GASB 93: Replacement of Interbank Offered Rates
- GASB 97: Certain Component Unit Criteria and IRS Code 457 Deferred Compensation Plans

GASB 87: Leases

- No more operating leases
- New definition:
 - A contract that conveys control of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for a period of time in an exchange or exchange-like transaction.

GASB 87: Leases

- Scope Exclusions:
 - Short term leases (maximum 12 months)
 - Contracts for services
 - Financed purchases
 - Leases of inventory, intangible assets, biological assets
 - Contracts for service concession arrangements
 - Supply contracts – power purchase agreements
 - Leases of investment assets

GASB 87: Leases

Lessee initial reporting:

- Asset – intangible lease asset
 - Value of lease liability plus prepayments and initial direct costs
- Liability
 - Present value of future lease payments
 - Based on index or rate

GASB 87: Leases

Lessor initial reporting:

- Lease receivable
 - Value of lease (generally same items as lessee's liability)
 - Continue to report leased asset
- Deferred inflow
 - Lease receivable plus any cash received upfront related to future period

GASB 87: Leases

Subsequent reporting

- Lessee
 - Amortize asset over shorter of useful life or lease term
 - Reduce liability by lease payments (less interest)
- Lessor
 - Depreciate leased asset
 - Reduce receivable by payments
 - Revenue over the lease in a systematic and rational manner

GASB 87: Leases

Short term leases

- Defined as maximum possible term 12 months or less
- Lessee
 - Recognize expenses based on terms
 - No asset or liability
- Lessor
 - Lease payments as revenue
 - No receivables or deferred inflows

GASB 87: Leases

Disclosures - lessee

- Basis, terms, conditions
- Total amount leased assets and accumulated depreciation
 - Disclosed separately from other capital assets – by major classes
- Amount recognized in current period
- P&I requirements to maturity

GASB 87: Leases

Disclosures – lessor

- Basis, terms, conditions
- Amount recognized in current period
- Terms of options to terminate or abate payments

Implementation Guide 2019-3

- Q&A associated with GASB 87

Implementation Guide 2020-1

GASB 92: Omnibus 2020

- Omnibus statements in essence “clear up the loose ends” from recent prior statements the GASB has issued to address issues identified in practice.
- This Omnibus addresses eight recent pronouncements, including:
 - GASB 87 – Leases
 - GASB 84 – Fiduciary Activities, and
 - GASB 83 – Asset Retirement Obligations.

GASB 93: Replacement of Interbank Offered Rates

- GASB 93 establishes accounting and reporting requirements related to the replacement of Interbank Offered Rates such as the London Interbank Offered Rate (LIBOR) for hedging derivative instruments.
- As a result of global reference rate reform, LIBOR is expected to cease to exist in its current form after Dec. 31, 2021.

GASB 97: Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans

- GASB 97 is an amendment of GASB 14 and 84, and supersedes GASB 32.
- GASB 97 amends the criteria for reporting governmental fiduciary component units – separate legal entities included in a government’s financial statements.
- The guidance will result in comparable information about fiduciary component units and IRS Section 457 plans, two areas where accounting differences have emerged among governmental entities.
- Includes guidance for determining whether a primary government is financially accountable for a potential component unit.
- Requires a Sec. 457 plan to be classified as either a pension plan or another employee benefit plan, depending on whether the plan meets the definition of a pension plan.

GASB 97: Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans

- An amendment of GASB 14 and 84, and supersedes GASB 32.
- Amends the criteria for reporting governmental fiduciary component units
 - separate legal entities included in a government's financial statements.
- The guidance will result in comparable information about fiduciary component units and IRS Section 457 plans, two areas where accounting differences have emerged among governmental entities.

Upcoming GASB Standards 2022 - FY23

Effective for reporting periods beginning
after December 15, 2021

(Fiscal Years 12/31/22, 6/30/23, 9/30/23)

- GASB 91: Conduit Debt

GASB 91: Conduit Debt

Definition of conduit debt:

- Debt instrument issued in the name of a state or local government that is for the benefit of a third party primarily liable for the repayment of the debt instrument.
- Conduit debt obligation must meet certain characteristics.

GASB 91: Conduit Debt

- Generally - issuer has no liability
... unless ...

Qualitative factors indicate that the issuer will “more likely than not” support one or more debt service payments.

- Bankruptcy
 - Failure to meet coverage ratios or make payments
- Disclosure requirements

Upcoming GASB Standards 2023

Effective for reporting periods beginning
after June 15, 2022

(Fiscal Years 6/30/23, 9/30/23, 12/31/23)

- GASB 94: Public-Private and Public-Public Partnerships and Availability Payment Arrangements
- GASB 96: Subscription-Based Information Technology Arrangements

GASB 94: Public-Private and Public-Public Partnerships and Availability Payment Arrangements

- Provides guidance to improve accounting and financial reporting for public-private and public-public partnership arrangements (commonly referred to as P3s) and availability payment arrangements (commonly referred to as APAs).
- Prior accounting guidance applicable to certain P3 arrangements was included in GASB 60, Accounting and Financial Reporting for Service Concession Arrangements (SCA)s. However, the existing guidance didn't address all forms of P3 arrangements.

GASB 94: Public-Private and Public-Public Partnerships and Availability Payment Arrangements

- GASB 94 encompasses all guidance related to the accounting and financial reporting for P3 arrangements, including SCAs, and supersedes GASB 60.
 - Defines and establishes criteria for public-private and public-public partnerships (PPPs)
 - Defines and establishes certain criteria where service concession arrangements are considered PPPs
 - Defines and establishes criteria for availability payment arrangements (APA)
- GASB 94 also introduces new disclosure requirements for P3 arrangements.

GASB 96: Subscription-Based Information Technology Arrangements

GASB 96 provides guidance for governmental entities that utilize subscription-based information technology arrangements (SBITAs) or have plans to purchase subscription-based software in the future.

- SBITAs are contracts that give governmental entities the right to use a vendor's IT software for a specified time in exchange for payment. For these arrangements to qualify under GASB 96, the contract cannot be cancellable, and if there is a termination option at the end of the subscription term, it must be reasonably certain that neither the vendor nor the entity will exercise that option.
- SBITAs with terms of 12 months or less are excluded from these new reporting requirements and can be expensed as the IT services are utilized.

GASB 96: Subscription-Based Information Technology Arrangements

- SBITAs result in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability.
- Provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA.
- Requires note disclosures regarding a SBITA.

GASB Standards - Summary

GASB Standard	Name	Effective for reporting periods beginning after
2018-01	Implementation Guide 2018-01	June 15, 2019
2019-01	Implementation Guide 2019-01	June 15, 2020
2019-02	Implementation Guide 2019-02	December 15, 2019
GASB 83	Certain Asset Retirement Obligations	June 15, 2019
GASB 84	Fiduciary Activities	December 15, 2019
GASB 85	Omnibus 2017	June 15, 2017
GASB 86	Certain Debt Extinguishment Issues	June 15, 2017
GASB 87	Leases and Implementation Guide 2019-3	June 15, 2021
GASB 88	Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements	June 15, 2019
GASB 89	Accounting for Interest Cost Incurred before the end of a Construction Period	December 15, 2020
GASB 90	Majority Equity Interests	December 15, 2019
GASB 91	Conduit Debt	December 15, 2021
GASB 92	Omnibus 2020	June 15, 2021
GASB 93	Replacement of Interbank Offered Rates	June 15, 2021
GASB 94	Public-Private and Public-Public Partnerships and Availability Payment Arrangements	June 15, 2022
GASB 95	Postponement of the Effective Dates of Certain Authoritative Guidance	June 15, 2018
GASB 96	Subscription-Based Information Technology Arrangements	June 15, 2022
GASB 97	Certain Component Unit Criteria and IRS Code 457 Deferred Compensation Plans	June 15, 2021

GASB Standards - In the Works

Conceptual framework

- Disclosure
- Recognition

Major projects

- Financial reporting model
- Revenue & expense recognition

GASB Standards - In the Works

Practice issues

- Compensated absences – reexamination of GASB 16
- Prior-period adjustments, accounting changes, and error corrections – reexamination of GASB 62
- Risks and uncertainties disclosures

GASB Standards - In the Works

Pre-agenda research activities

- Capital assets
- Going concern disclosures
- Interim financial reporting
- Investment fees

<https://gasb.org/home>

Financial Reporting Model Improvements

- Reexamination of GASB 34, 35, 37, 41, and 46 and Interpretation 6
- History:
 - Invitation to Comment – Dec 2016
 - Preliminary Views – Sept 2018
- Exposure Draft issued June 2020
 - Comments due **February 26, 2021**
 - Public hearings March-April 2021

Financial Reporting Model Improvements

Recognition in Governmental Funds

- Short-term transactions
 - Period of inception to conclusion is 1 year or less

Government Wide

- Long-term transactions
 - Period of inception to conclusion is greater than 1 year

Financial Reporting Model Improvements

Management's Discussion and Analysis (MD&A)

- Information presented confined to the following five topics:
 - Introduction,
 - Financial Summary
 - Detailed Analyses
 - Significant Capital Asset and Long-Term Debt Activity
 - Currently Known Facts, Decisions, or Conditions

Financial Reporting Model Improvements

Other proposed changes

- Proprietary fund statement of revenues mirror statement of cash flows
- Two variance columns
 - Original and final budget
 - Final budget to actual
- All budget schedules RSI
- Unusual or infrequent items

Financial Reporting Model Improvements

Statement terminology changes –
Governmental Funds:

- Short-Term Financial Resources Balance Sheet
- Statement of Short-Term Financial Resource Flows
 - Instead of *Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds*

Governmental Funds Statement of Short-Term Financial Resource Flows

- Inflows of resources from current activities (detailed)
 - Total inflows of resources from current activities
- Outflows of resources from current activities (detailed)
 - Total outflows of resources from current activities
- Net flows from current activities
- Net flows from noncurrent activities (detailed)
 - Total net flows from noncurrent activities
- Unusual or infrequent items (detailed)
- Net change in fund balances
- Fund balances—beginning of period
- Fund balances—end of period

The terms *revenues* and *expenditures* are no longer applicable to governmental funds.

Financial Reporting Model Improvements

Sample City Statement of Short-Term Financial Resource Flows Governmental Funds for the Year Ended June 30, 20X5 (amounts expressed in thousands)						
	General Fund	Transportation Special Resources Fund	Debt Service Fund	Infrastructure Capital Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
INFLOWS OF RESOURCES FROM CURRENT ACTIVITIES						
Taxes:						
Sales tax	\$ 104,142	\$ 51,442	\$ —	\$ 123,983	\$ —	\$ 279,567
Property tax	—	—	78,930	—	—	78,930
Franchise tax	22,706	—	—	—	416	23,122
Use tax	34,880	—	—	6,188	—	41,068
Hotel/motel tax	157	—	—	—	7,713	7,870
Special assessment tax	—	—	—	—	2,739	2,739
Payments in lieu of taxes	15,737	—	—	—	—	15,737
Intergovernmental	1,597	30,337	—	—	18,654	50,588
Charges for services	13,905	6,848	—	—	13,042	33,795
Licenses, permits, and fees	3,532	—	—	—	—	3,532
Fines and forfeitures	7,853	—	—	—	121	7,974
Investment earnings	6,792	2,295	—	11,028	325	20,440
Miscellaneous	2,075	—	46	128	273	2,522
Transfers in	1,980	—	—	—	917	2,897
Total inflows of resources from current activities	215,356	90,922	78,976	141,327	44,200	570,781

Continued...

Financial Reporting Model Improvements

Statement of Short-Term Financial Resource Flows Continued...

Sample City
Statement of Short-Term Financial Resource Flows
Governmental Funds
for the Year Ended June 30, 20X5
(amounts expressed in thousands)

	General Fund	Transportation Special Resources Fund	Debt Service Fund	Infrastructure Capital Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
OUTFLOWS OF RESOURCES FROM CURRENT ACTIVITIES						
General government	29,097	60,535	—	2,168	66	91,866
Public safety	142,770	—	—	6,067	15,652	164,489
Public works	1,882	16,934	—	2,446	173	21,435
Culture and recreation	21,354	—	—	36	740	22,130
Social and economic development	11,614	—	—	—	13,787	25,401
Transfers out	—	—	—	917	2,390	3,307
Total outflows of resources from current activities	206,717	77,469	—	11,634	32,808	328,628
Net flows from current activities	8,639	13,453	78,976	129,693	11,392	242,153
NET FLOWS FROM NONCURRENT ACTIVITIES						
Debt service:						
Principal	(1,262)	—	(54,214)	(8,742)	—	(64,218)
Interest and other charges	(54)	—	(22,221)	(6,029)	—	(28,304)
Long-term debt issued	—	—	30,649	119,681	—	150,330
Premium on debt issued	—	—	1,600	6,249	—	7,849
Payment to bond refunding escrow agent	—	—	(32,230)	—	—	(32,230)
Capital outlay	(1,103)	—	—	(151,907)	(5,034)	(158,044)
Proceeds from the sale of capital assets	275	—	—	—	—	275
Transfers in	650	—	—	192	386	1,228
Transfers out	(662)	—	—	(17,377)	(3,290)	(21,329)
Total net flows from noncurrent activities	(2,156)	—	(76,416)	(57,933)	(7,938)	(144,443)
UNUSUAL OR INFREQUENT ITEM						
Flood damage	(7,500)	—	—	—	—	(7,500)
Net change in fund balances	(1,017)	13,453	2,560	71,760	3,454	90,210
Fund balances—beginning of period	55,009	4,024	65,729	548,550	14,879	688,191
Fund balances—end of period	\$ 53,992	\$ 17,477	\$ 68,289	\$ 620,310	\$ 18,333	\$ 778,401

Financial Reporting Model Improvements

Statement changes – Proprietary Funds:

Operating revenues

Operating expenses

Income (loss) generated by operations

Noncapital subsidies

Appropriations

Taxes

Grants

Gifts

Unusual or infrequent items

Proprietary Fund Statement of Revenues, Expenses, and Changes in Fund Net Position

- Operating revenues (detailed)
 - Total operating revenues
- Operating expenses (detailed)
 - Total operating expenses
 - Operating income (loss)
- Noncapital subsidies (detailed)
 - Total noncapital subsidies
 - Operating income (loss) and noncapital subsidies
- Other nonoperating revenues and expenses (detailed)
 - Total other nonoperating revenues and expenses
 - Income (loss) before unusual or infrequent items
- Unusual or infrequent items (detailed)
 - Increase (decrease) in fund net position
- Fund net position—beginning of period
- Fund net position—end of period

Financial Reporting Model Improvements

Sample City
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Funds
for the Year Ended June 30, 20X5
(amounts expressed in thousands)

OPERATING REVENUES					
Charges for services	\$ 41,003	\$ 18,636	\$ 2,561	\$ 62,200	\$ 42,523
Miscellaneous	283	33	104	420	78
Total operating revenues	<u>41,286</u>	<u>18,669</u>	<u>2,665</u>	<u>62,620</u>	<u>42,601</u>
OPERATING EXPENSES					
Personnel services	13,991	—	—	13,991	5,786
Contractual services	13,952	16,406	4,893	35,251	4,117
Insurance claims and expenses	—	—	—	—	26,388
Depreciation	11,767	8,972	2,375	23,114	415
Other	1,067	—	165	1,232	7,834
Total operating expenses	<u>40,777</u>	<u>25,378</u>	<u>7,433</u>	<u>73,588</u>	<u>44,540</u>
Operating income (loss)	<u>509</u>	<u>(6,709)</u>	<u>(4,768)</u>	<u>(10,968)</u>	<u>(1,939)</u>
NONCAPITAL SUBSIDIES					
Intergovernmental revenue	—	—	—	—	881
Transfers in	—	2,090	110	2,200	300
Transfers out	(1,980)	—	—	(1,980)	—
Total noncapital subsidies	<u>(1,980)</u>	<u>2,090</u>	<u>110</u>	<u>220</u>	<u>1,181</u>
Operating income (loss) and noncapital subsidies	<u>(1,471)</u>	<u>(4,619)</u>	<u>(4,658)</u>	<u>(10,748)</u>	<u>(758)</u>
OTHER NONOPERATING REVENUES (EXPENSES)					
Investment earnings	1,496	75	103	1,674	446
Other	—	—	—	—	3
Interest expense	(1,910)	(448)	(963)	(3,321)	—
Capital contributions	2,938	—	—	2,938	—
Transfers in	1,032	15,360	2,384	18,776	1,215
Total other nonoperating revenue (expenses)	<u>3,556</u>	<u>14,987</u>	<u>1,524</u>	<u>20,067</u>	<u>1,664</u>
Increase/decrease in fund net position	<u>2,085</u>	<u>10,368</u>	<u>(3,134)</u>	<u>9,319</u>	<u>906</u>
Total fund net position—beginning of period	<u>331,657</u>	<u>177,997</u>	<u>29,423</u>	<u>539,077</u>	<u>12,387</u>
Total fund net position—end of period	<u>\$ 333,742</u>	<u>\$ 188,365</u>	<u>\$ 26,289</u>	<u>\$ 548,396</u>	<u>\$ 13,293</u>

Financial Reporting Model Improvements

Recognition examples

- Property taxes receivable
 - No change
- Prepaid item
 - Prepaid item / outflows of resources
- Inventory
 - Inventory / outflows of resources

Financial Reporting Model Improvements

EFFECTIVE DATE AND TRANSITION

- The requirements of this Statement are effective based on a government's total annual revenues in the first fiscal year beginning after June 15, 2022, as follows:
 - a) Governments with total annual revenues of \$75 million or more should apply the requirements of this Statement for fiscal years beginning after June 15, 2024, and all reporting periods thereafter.
 - (June 30, 2025 and December 31, 2025)
 - b) Governments with total annual revenues of less than \$75 million should apply the requirements of this Statement for fiscal years beginning after June 15, 2025, and all reporting periods thereafter.
 - (June 30, 2026 and December 31, 2026)

Financial Reporting Model Improvements

GASB Public Hearing – March 5, 2019

- My comments:
 - Conceptually – agree with short-term approach
 - Concerns with change in terminology
 - Revenues to Inflows of Resources
 - Expenditures to Outflows of Resources

GASB Exposure Drafts

- Revenue and Expense Recognition
 - Comments due: February 26, 2021
- Recognition of Elements of Financial Statements
 - Comments due: February 26, 2021

How do we analyze fiscal health?

Fiscal Health Analysis for Counties and Municipalities

- History
- Roles of the OSA and DOLA
- Development of the Fiscal Health Analysis Report
- Trends and evaluation of ratios

Fiscal Health Analysis - History

- Report provides information on ratios
- Fiscal Health of Colorado School Districts
- Home rule counties and municipalities
- Other State's analysis

Focus on Highest Risk

- General Fund
- Governmental Funds
- Debt
- Changes in Net Position
- Includes Enterprise Funds

Factors to Consider

- Starting point for discussions
- One tool in your tool box
- MD&A
- Economic factors
- One year doesn't tell the whole story
- Current budgetary actions

Questions to Guide Analysis

- What will this ratio tell me?
- What will a trend in this ratio tell me?
- How do I calculate the ratio?
- Where do I find the information?
- What is the benchmark and financial indicator criteria?
- What questions should be considered if the government misses the benchmark?

Ratio 1: Cash to Liabilities (CLR)

Is there enough cash to pay current liabilities?

- Formula:
$$\frac{\text{Entity-wide unrestricted cash and investments}}{\text{Entity-wide current liabilities}}$$
- *Benchmark: The numeric benchmark is 1.0. When a government has a CLR of 1.0 it has exactly enough cash available to pay off its current liabilities.*
- *Financial indicator: Continuous decline in CLR from year one to year three, with year three less than 1.0, OR CLR less than 1.0 all three years.*

Ratio 1: Cash to Liabilities (CLR)

What questions should be considered if a government is below the benchmark?

- *Does the government have trouble paying debts as they become due?*
- *Is the government incurring more liabilities?*
- *Are there timing issues?*

Ratio 2: Unrestricted Fund Balance (UFB)

How long will reserves last to pay future expenditures?

- Formula:
$$\frac{\text{General fund unrestricted fund balance}}{\text{General fund total expenditures (net of transfers)}}$$
- *Benchmark: Unrestricted fund balance no less than 2 months of regular general fund expenditures, or a ratio of 0.167.*
- *Financial indicator: Continuous decline in UFB from year one to year three, with year three less than 0.167, OR UFB zero or less in year three.*

Ratio 2: Unrestricted Fund Balance (UFB)

What questions should be considered if a government is below the benchmark?

- *Will the government have a problem paying its future expenditures?*
- *Does the government think that a 2-month reserve is appropriate?*
- *What are the circumstances that led to decreasing UFB and was it planned?*

Ratio 3: Debt Burden Ratio (DBR)

Do annual revenues cover debt service payments?

- Formula:

$$\frac{\text{Total governmental revenue of fund(s) paying debt service}}{\text{Total governmental debt payments}}$$

- Benchmark: A DBR of 1 would indicate debt service equals the annual revenue of the fund supporting the debt.
- Financial indicator: Continuous decline in DBR from year one to year three, AND year three less than 1.0.

Ratio 3: Debt Burden Ratio (DBR)

What questions should be considered if a government is below the benchmark?

- *Does the ratio indicate the government may not have the ability to pay its future debt service expenditures?*
- *Does the ratio indicate the government has declining revenue to make consistent debt service payments?*

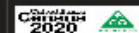
Ratio 4: Tax Revenue per Capita (TRC)

What is the relationship between population growth and tax revenue growth?

- Formula:
$$\frac{\text{Total governmental funds tax revenue}}{\text{Population}}$$
- Benchmark: *A steady or increasing number, irrespective of what the number actually is.*
- Financial indicator: *Continuous decline in TRC from year one to year three.*



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STATE DEMOGRAPHY OFFICE

The State Demography Office is the primary state agency for population and demographic information.

[Demographic Dashboard](#)[Download Data](#)[Interactive Data](#)[Learn More](#)

Popular Items

- [State Demography Office Census 2020 Page](#)
- [Registration Open: 36th Annual State Demography Summit, November 2, 2018](#)
- [Census 2020: Colorado Complete Count Campaign Application](#)
- [Crosstabs - The Blog Taking a Closer Look at the Economics & Demographics of Colorado](#)
- [Colorado Demographic Profiles](#)
- [Publications and Presentations](#)



[Home](#) > [Population](#) > Population Totals Municipalities

[Get Data](#)

Population Totals for Colorado Municipalities

Historical Census – years (1870 to 2010)

Population totals for Colorado, counties & places, 1870 to 2010 are available [here](#).

Population Estimates – years (2010 to Current)

Population estimates are produced annually by the State Demography Office. The most recent estimate available is for the year of 2016 and was finalized in August 2017.

- [Municipalities within Counties, 2010 - Current](#) 
- [Municipalities Ranked by Population](#) 

[User Lookup](#): This option allows the user to select any combination of counties or municipalities for the years 2010 to current.

Population Forecasts

Population forecasts are not available for municipalities. Forecasts are available for counties and sub-state regions only.

Ratio 4: Tax Revenue per Capita (TRC)

What questions should be considered if a government is below the benchmark?

- *Does the ratio indicate the government is generating too little revenue per citizen to provide services?*
- *Should the government consider other revenue sources to provide the same level of services?*

Ratio 5: Expenditures per Capita (EPC)

What is the relationship between population and annual general fund expenditures?

- Formula:

$$\frac{\text{General fund expenditures (net of transfers)}}{\text{Population}}$$

- *Benchmark: A steady or declining number, irrespective of what the number actually is.*
- *Financial indicator: Continuous increase in EPC from year one to year three.*

Ratio 5: Expenditures per Capita (EPC)

What questions should be considered if a government is above the benchmark?

- *Do changes in the ratio indicate the government is spending too little per citizen?*
- *Was the increase in EPC due to planned spending?*

Ratio 6: Operating Margin Ratio (OMR)

How much is added to reserves for every dollar generated in revenues?

- Formula:

$$\frac{\text{General fund total revenue} - (\text{general fund total expenditures, net of transfers})}{\text{General fund total revenue}}$$

- Benchmark: An OMR of zero means a government has equal revenue and expenditures. Greater than zero indicates more revenue than expenditures, less than zero indicates more expenditures than revenues.
- Financial indicator: Decrease in OMR from year one to year three, with year three less than zero, OR OMR less than zero all three years.

Ratio 6: Operating Margin Ratio (OMR)

What questions should be considered if a government is below the benchmark?

- *Does the ratio indicate the government is spending too much money?*
- *Were there planned reductions in fund balance?*
- *Are there timing issues?*

Ratio 7: Enterprise Funds Net Position (EFNP)

Is net position in the enterprise fund increasing or decreasing?

- Formula:
$$\frac{\text{Current year net position of the enterprise fund}}{\text{Prior year net position of the enterprise fund}}$$
- *Benchmark: A steady or constant EFNP over time, irrespective of what the number actually is.*
- *Financial indicator: Continuous decrease in EPC from year one to year three, with year three less than zero, OR negative net position all three years.*

Ratio 7: Enterprise Funds Net Position (EFNP)

What questions should be considered if a government is below the benchmark?

- *Is the government spending too much?*
- *What plan does the government have to reverse the trend?*
- *Should the government maintain more or less reserves?*

Trend Analysis

- Purpose
 - Users analyze fiscal health themselves
 - Starting point for discussions
 - Transparency
- OSA use as part of review process
 - IF deficiency identified warranting formal letter
 - Provide results of analysis as a courtesy
 - No response required

Appendices

- Appendix A
 - Ratio descriptions, calculations, benchmarks, financial indicators
- Appendix B
 - Sample financial statements of where to find ratio information

Fiscal Health Analysis for Colorado Counties and Municipalities

Instructions:

1. Begin by referring to the OSA's Fiscal Health Analysis Report for guidance, examples and background information. The report can be found by visiting the Office of the State Auditor's web site at the link noted below. Then simply click on the "local government" bar on the left side of the page, and look for the "Fiscal Health Analysis for Colorado Counties and Municipalities Report" among the list of available documents.

www.state.co.us/auditor

2. Enter the information from your financial statements in the yellow fields for each year.

3. Review the results below and consider the questions included in the Fiscal Health Analysis for Colorado Counties and Municipalities Report for further discussion and analysis. "Yes" in the calculated result column means you missed the benchmark and "No" means you met the benchmark for this ratio.

Ratio 1: Cash to Liabilities Ratio (CLR)

Year 1:	20X1			Inputs (below)	Calculated Result
			Entity-wide Unrestricted Cash and Investments =	\$ 46,678,891	7.16
			Entity-wide Current Liabilities =	\$ 6,517,427	
Year 2:	20X2				
			Entity-wide Unrestricted Cash and Investments =	\$ 37,532,831	5.37
			Entity-wide Current Liabilities =	\$ 6,989,354	
Year 3:	20X3				
			Entity-wide Unrestricted Cash and Investments =	\$ 11,887,585	0.98
			Entity-wide Current Liabilities =	\$ 12,130,189	
				Below Benchmark?	Yes

Ratio 7: Enterprise Funds Net Position (EFNP)

Year 1:	20X1			Inputs (below)	Calculated Result
			Current Year Net Position of the Enterprise Fund =	\$ 75,826,958	1.25
			Prior Year Net Position of the Enterprise Fund =	\$ 60,446,647	
Year 2:	20X2				
			Current Year Net Position of the Enterprise Fund =	\$ 49,287,320	0.65
			Prior Year Net Position of the Enterprise Fund =	\$ 75,826,958	
Year 3:	20X3				
			Current Year Net Position of the Enterprise Fund =	\$ (4,928,732)	(0.10)
			Prior Year Net Position of the Enterprise Fund =	\$ 49,287,320	
				Below Benchmark?	Yes

Summary of Ratios

	Missed Benchmark?
Ratio 1: Cash to Liabilities Ratio (CLR)	Yes
Ratio 2: Unrestricted Fund Balance Ratio (UFB)	Yes
Ratio 3: Debt Burden Ratio (DBR)	Yes
Ratio 4: Tax Revenue per Capita (TRC)	Yes
Ratio 5: Expenditures per Capita (EPC)	Yes
Ratio 6: Operating Margin Ratio (OMR)	Yes
Ratio 7: Enterprise Funds Net Position (EFNP)	Yes
Number of ratios that missed the benchmark	7

Refer to the Fiscal Health Analysis for Counties and Municipalities Report for further guidance in interpreting the results.

School District Fiscal Health

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STATE AUDITOR



COLORADO SCHOOL DISTRICTS

FISCAL HEALTH ANALYSIS
FISCAL YEARS 2016-2018

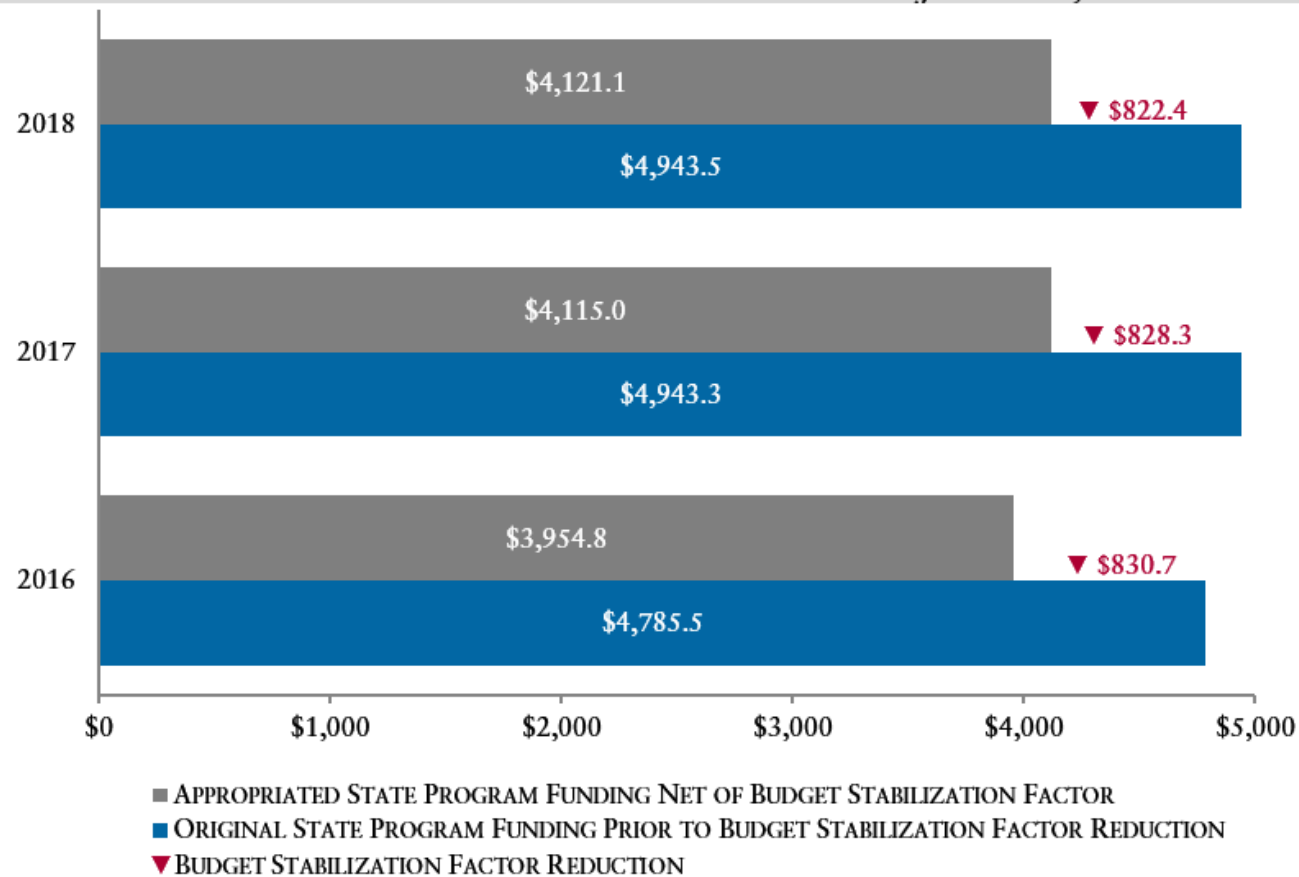


School Fiscal Health Analysis

- School District Fiscal Health Analysis
- July 2019
- Reviewed trends over Fiscal Years ended 2016, 2017, 2018

School District Fiscal Health Analysis

EXHIBIT 1.1. FISCAL HEALTH ANALYSIS
STATE FUNDING FOR SCHOOL DISTRICT PROGRAMS (IN MILLIONS)
FOR THE FISCAL YEAR ENDING JUNE 30,



SOURCE: State of Colorado General Assembly Bill Digest for each annual legislative session.

School District Fiscal Health Analysis

- Education Loan Program Tax and Revenue Anticipation Notes
 - Issued by State Treasurer
 - Districts can request short term loans
 - Repaid by June 25
 - 27 Districts participated in this program
 - Loans ranged from \$512k to \$270 million
 - Total \$529 million

School District Fiscal Health Analysis

EXHIBIT 2.1. FISCAL HEALTH ANALYSIS NUMBER OF SCHOOL DISTRICTS MISSING FINANCIAL BENCHMARKS¹ FOR THE 3-YEAR PERIOD ENDING JUNE 30

FISCAL HEALTH RATIO	2016	2017	2018
Ratio 1: Asset Sufficiency Ratio	0	1	0
Ratio 2: Debt Burden Ratio	8	6	6
Ratio 3: Operating Reserve Ratio	0	1	1
Ratio 4: Operating Margin Ratio	22	24	13
Ratio 5: Deficit Fund Balance Ratio	7	7	10
Ratio 6: Change in Fund Balance Ratio	11	8	4
TOTAL INDICATORS ¹	48	47	34
TOTAL DISTRICTS WITH ONE OR MORE MISSED BENCHMARKS	39	35	30

SOURCE: Analysis performed by the Office of the State Auditor, Local Government Division, using data from audited financial statements submitted by school districts.

¹ Some districts had indicators in more than one category.

School District Fiscal Health Analysis

**EXHIBIT 2.2. FISCAL HEALTH ANALYSIS OF SCHOOL DISTRICTS
SCHOOL DISTRICTS MISSING TWO OR MORE FINANCIAL BENCHMARKS
FOR THE 3-YEAR PERIOD ENDING JUNE 30,**

COUNTY	DISTRICT	2016	2017	2018
Arapahoe/Adams	Adams-Arapahoe 28J School District	2	0	0
Cheyenne	Kit Carson R1 School District ²	2	0	0
El Paso	Calhan RJ-1 School District	2	0	0
El Paso	Ellicott 22 School District ²	2	2	0
El Paso	Fountain 8 School District	0	2	0
El Paso	Miami-Yoder 60JT School District ²	0	2	0
Garfield	Garfield County 16 School District	0	2	0
Grand County	West Grand	0	0	2▲
Kit Carson	Bethune R-5 School District	0	2	1
Kit Carson	Hi-Plains R-23 ¹	2	2	1
La Plata/Archuleta	Ignacio 11 JT School District	2	0	0
Larimer	Park (Estes Park) R-3 School District ^{1, 2}	2	3	1
Larimer	Thompson R2-J School District	1	1	2▲
Las Animas	Las Animas County RE-1 School District	0	2	1
Las Animas	Primero Reorganized 2 School District ¹	0	2	2▲
Phillips	Holyoke RE-1J School District	0	2	1
Routt	Hayden RE-1 School District	1	4	1
Routt	Steamboat Springs RE-2 School District	2	0	0
San Juan	Silverton 1 School District	0	0	2▲
Weld/Broomfield	Weld County RE-8 School District	2	1	1
NUMBER OF DISTRICTS WITH TWO OR MORE RATIOS BELOW THE BENCHMARK		9	11	4

SOURCE: Office of the State Auditor, Local Government Division, [Fiscal Health of Colorado School District reports 2016-2018](#).

¹ Districts missing two or more benchmarks in two or more report years in the 3-year period. See current year and prior years' APPENDIX B for more information.

² Districts with changed amount of indicators from the prior year due to the addition of the DFBR back into the report.

▲ Indicates an increase from 2016 to 2018.

School District Fiscal Health Analysis

- 30 school districts with one or more missed benchmarks
 - 26 districts with one
 - 4 districts with two
 - Primero Reorganized 2 (Las Animas)
 - Silverton 1 (San Juan)
 - Thompson R2-J (Larimer)
 - West Grand (Grand)

School District Fiscal Health Analysis

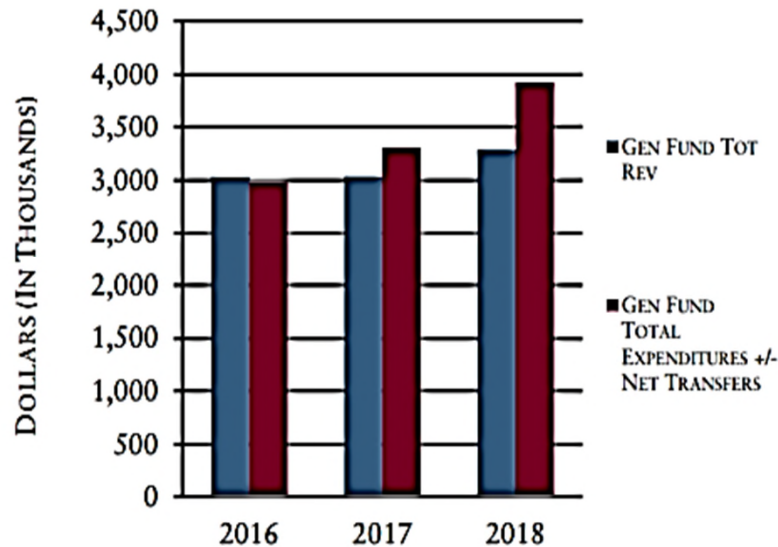
**EXHIBIT 2.3. FISCAL HEALTH ANALYSIS OF SCHOOL DISTRICTS
CHANGE IN TOTAL GENERAL FUND REVENUE AND
EXPENDITURES PER FUNDED PUPIL
FOR THE YEARS ENDING JUNE 30, 2016 THROUGH 2018
(SORTED BY PERCENTAGE CHANGE IN GENERAL FUND EXPENDITURES)**

COUNTY	SCHOOL DISTRICT	INCREASE (DECREASE) IN TOTAL GENERAL FUND REVENUE PER PUPIL FROM FY2016-2018	PERCENT CHANGE IN TOTAL GENERAL FUND REVENUE PER PUPIL FROM FY2016-2018	INCREASE IN TOTAL GENERAL FUND EXPENDITURES PER PUPIL FROM FY2016-2018	PERCENT CHANGE IN TOTAL GENERAL FUND EXPENDITURES PER PUPIL FROM FY 2016-2018
Las Animas	Primero RE-2	\$2,055	13%	\$5,871	37%
San Juan	Silverton 1	\$(1,269)	-5%	\$4,196	20%
Grand	West Grand 1-JT	\$430	4%	\$1,558	13%
Larimer	Thompson R2-J	\$476	6%	\$514	6%

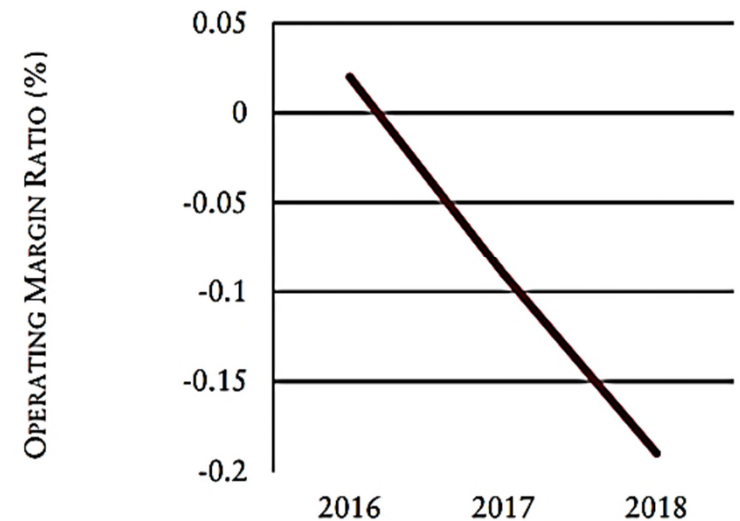
SOURCE: Analysis performed by the Office of the State Auditor, Local Government Division, using data from audited financial statements submitted by school districts. District student count figures were obtained from the Colorado Department of Education's statewide funded pupil counts for Fiscal Years 2016 through 2018.

Primero RE-2 School District (Las Animas)

3 YEAR OPERATING MARGIN RATIO (OMR)



3 YEAR OMR TRENDING

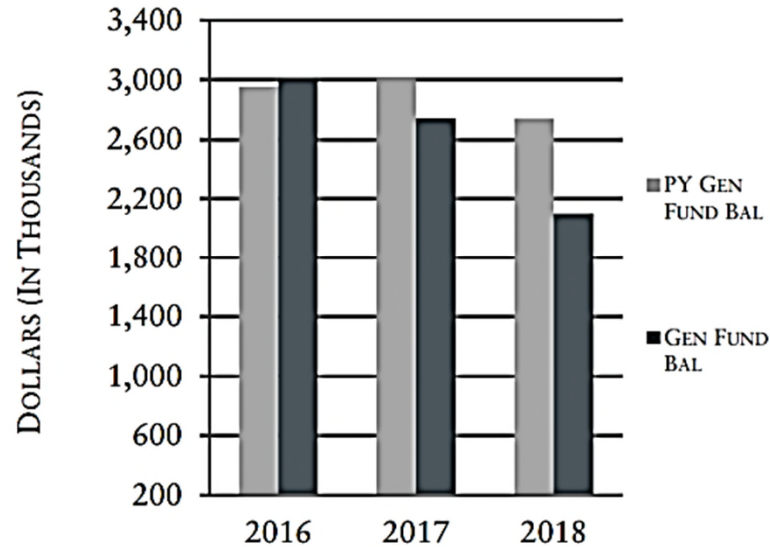


	2016	2017	2018
Revenue	\$3,030,092	\$3,036,312	\$3,285,953
Expenditures	\$2,974,973	\$3,307,227	\$3,925,596

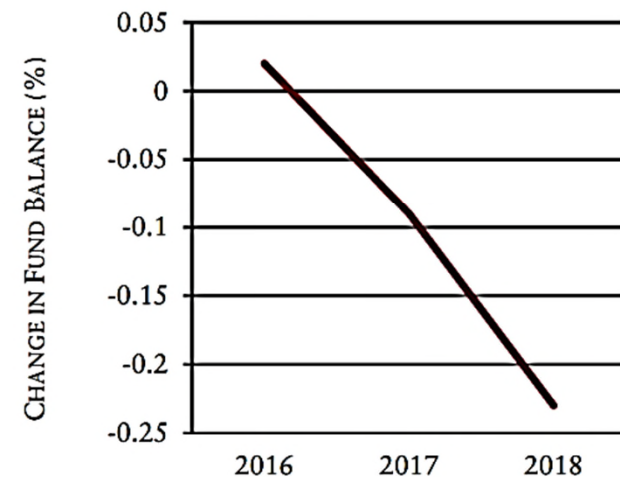
OMR	0.02	-0.09	-0.19
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Primero RE-2 School District (Las Animas)

3 YEAR CHANGE IN FUND BALANCE RATIO (CFBR)



3 YEAR CFBR TRENDING



	2016	2017	2018
PY Fund Bal	\$2,955,320	\$3,010,438	\$2,739,523
CY Fund Bal	\$3,010,439	\$2,739,523	\$2,099,880

CFBR	0.02	-0.09	-0.23
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School District Fiscal Health - 2017

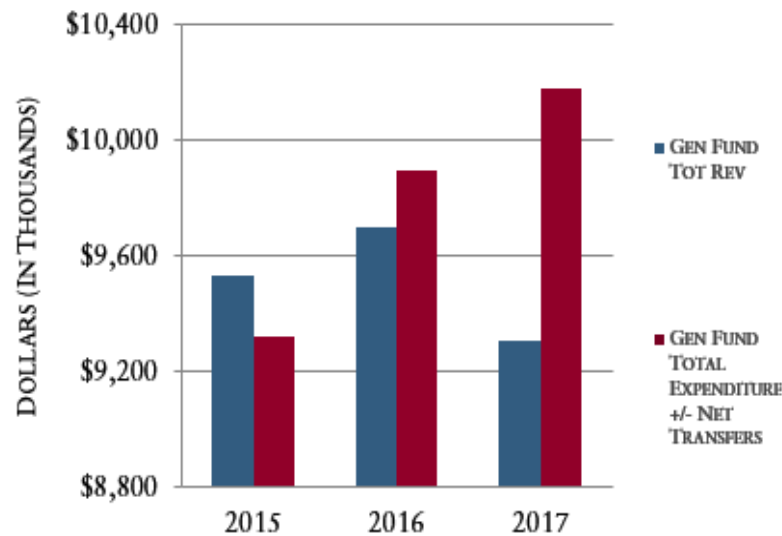
**EXHIBIT 2.3. FISCAL HEALTH ANALYSIS OF SCHOOL DISTRICTS
CHANGE IN TOTAL GENERAL FUND REVENUE AND EXPENDITURES PER
FUNDED PUPIL
FOR THE YEARS ENDING JUNE 30, 2015 THROUGH 2017
(SORTED BY PERCENTAGE CHANGE IN GENERAL FUND EXPENDITURES)**

COUNTY	SCHOOL DISTRICT	INCREASE (DECREASE) IN TOTAL GENERAL FUND REVENUE PER PUPIL FROM FY2015-2017	PERCENT CHANGE IN TOTAL GENERAL FUND REVENUE PER PUPIL FROM FY2015-2017	INCREASE IN TOTAL GENERAL FUND EXPENDITURES PER PUPIL FROM FY2015-2017	PERCENT CHANGE IN TOTAL GENERAL FUND EXPENDITURES PER PUPIL FROM FY 2015-2017
Las Animas	Las Animas County RE-1 (Trinidad)	\$694	9%	\$1,672	22%
Las Animas	Primero RE-2	\$680	4%	\$2,610	17%
Phillips	Holyoke RE-1J	\$611	6%	\$1,471	15%
Kit Carson	Hi-Plains R-23	\$1,341	9%	\$2,095	13%
Garfield	Garfield 16	\$376	4%	\$1,271	12%
Routt	Hayden RE-1	\$918	7%	\$1,243	9%
El Paso	Fountain 8	\$835	8%	\$1,011	9%
Kit Carson	Bethune R-5	\$(299)	-2%	\$1,054	7%
Larimer	Park (Estes Park) R-3	\$(110)	-1%	\$154	1%

SOURCE: Analysis performed by the Colorado Office of the State Auditor, Local Government Division, using data from audited financial statements submitted by school districts. District student count figures were obtained from the Colorado Department of Education's statewide funded pupil counts for Fiscal Years 2015 through 2017.

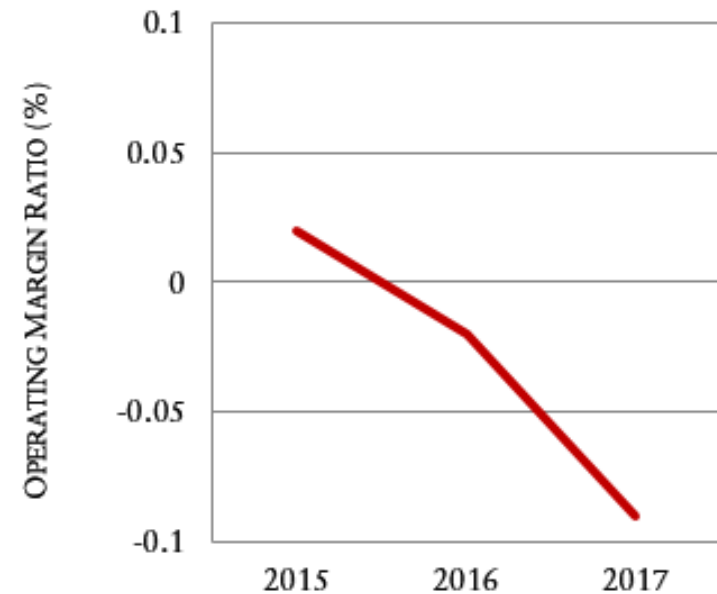
Las Animas RE-1 School District (Trinidad)

3 YEAR OPERATING MARGIN RATIO
(OMR)



	2015	2016	2017
Revenue	\$9,533,667	\$9,700,122	\$9,306,069
Expenditures	\$9,319,245	\$9,895,176	\$10,177,590

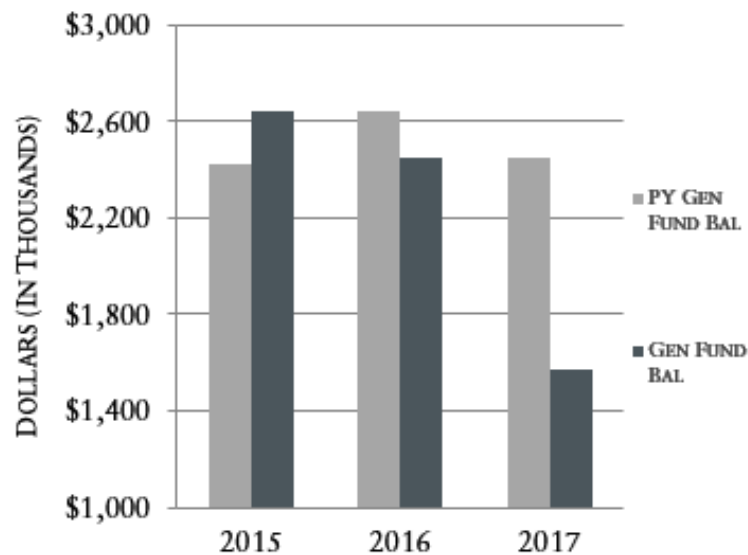
3 YEAR OMR TRENDING



OMR	2015	2016	2017
	0.02	-0.02	-0.09

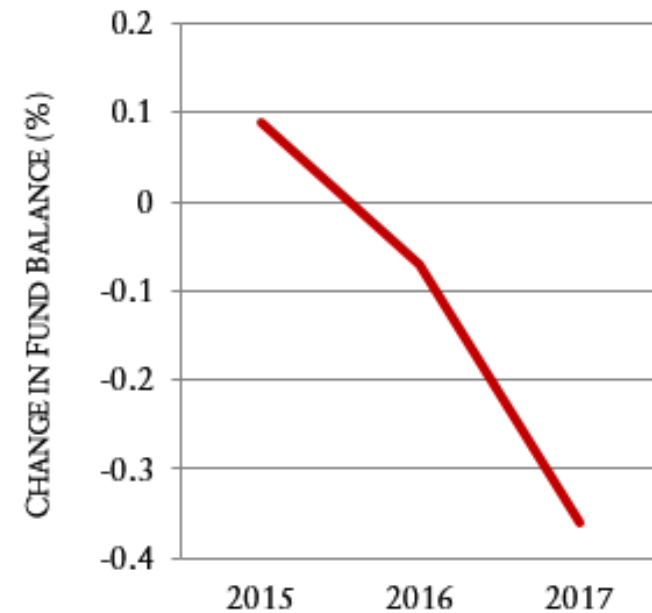
Las Animas RE-1 School District (Trinidad)

3 YEAR CHANGE IN FUND BALANCE RATIO
(CFBR)



	2015	2016	2017
PY Fund Bal	\$2,427,251	\$2,641,673	\$2,446,619
CY Fund Bal	\$2,641,673	\$2,446,619	\$1,575,098

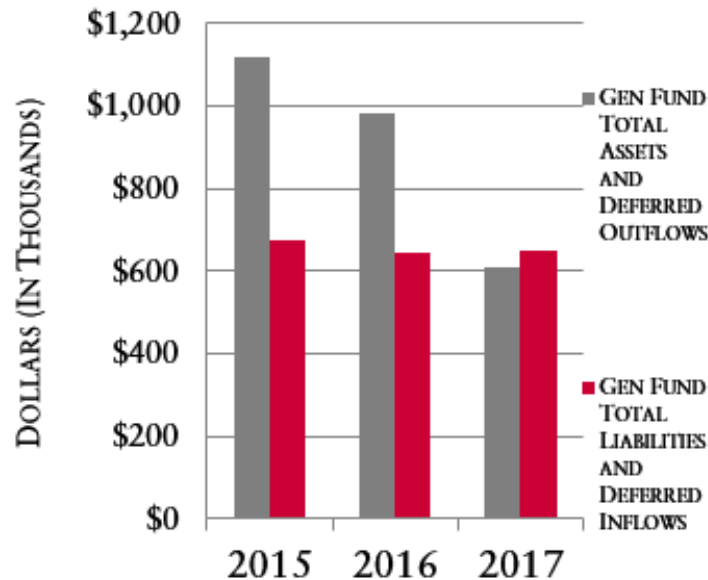
3 YEAR CFBR TRENDING



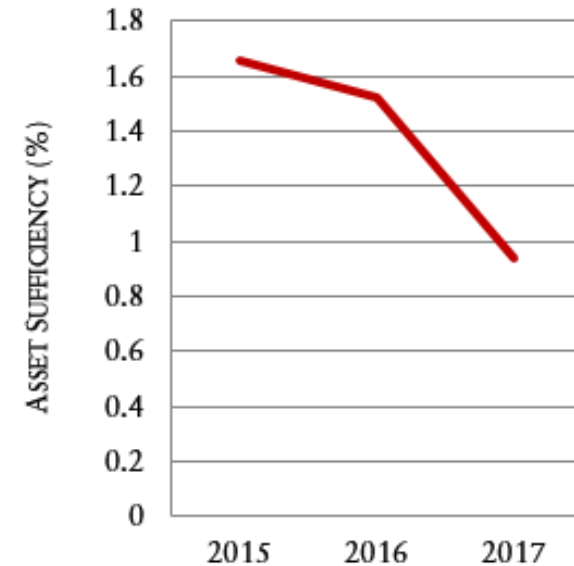
CFBR	0.09	-0.07	-0.36
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Hayden School District RE-1 (Routt County)

3 YEAR ASSET SUFFICIENCY RATIO (ASR)



3 YEAR ASR TRENDING

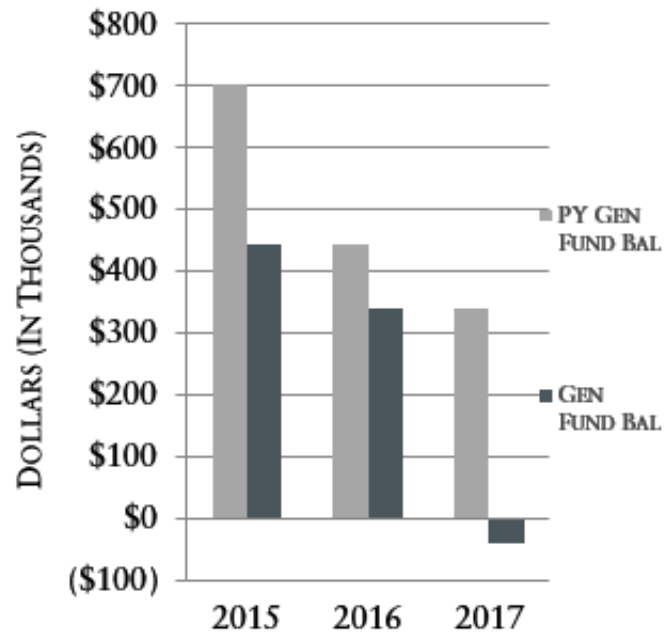


ASR	1.66	1.52	0.94
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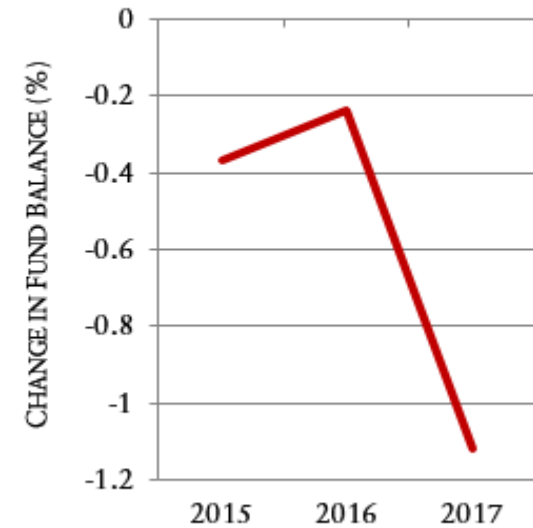
	2015	2016	2017
Assets	\$1,117,636	\$985,165	\$609,526
Liabilities	\$673,679	\$646,526	\$649,463

Hayden School District RE-1 (Routt County)

3 YEAR CHANGE IN FUND BALANCE RATIO (CFBR)



3 YEAR CFBR TRENDING

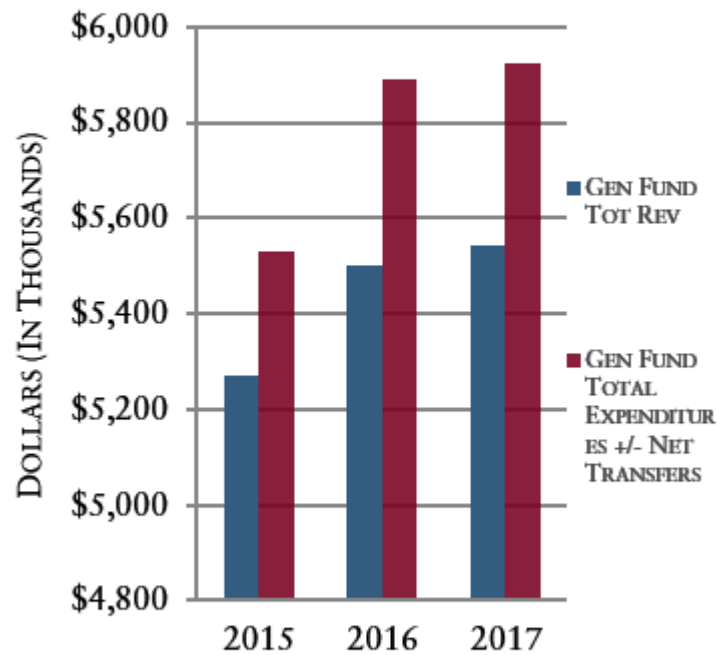


CFBR	2015	2016	2017
	-0.37	-0.24	-1.12

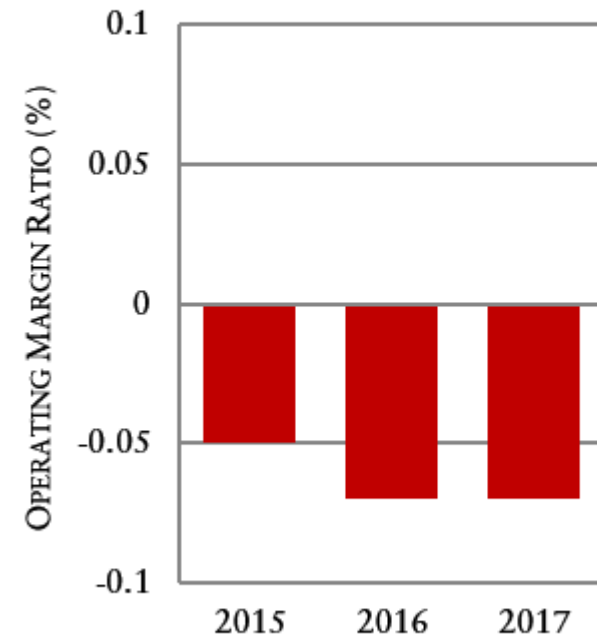
	2015	2016	2017
PY Fund Bal	\$704,460	\$443,957	\$338,638
CY Fund Bal	\$443,957	\$338,639	(\$39,937)

Hayden School District RE-1 (Routt County)

3 YEAR OPERATING MARGIN RATIO (OMR)



3 YEAR OMR TRENDING

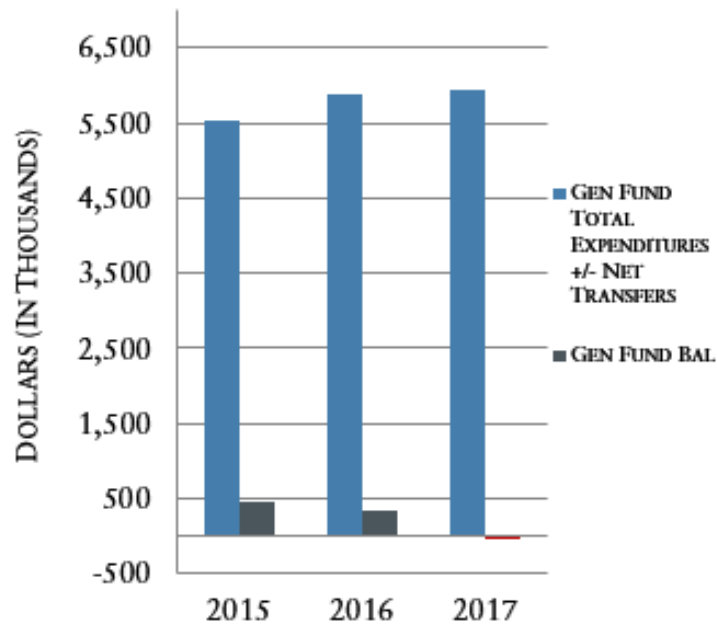


	2015	2016	2017
Revenue	\$5,270,679	\$5,501,016	\$5,544,662
Expenditures	\$5,531,182	\$5,888,081	\$5,923,237

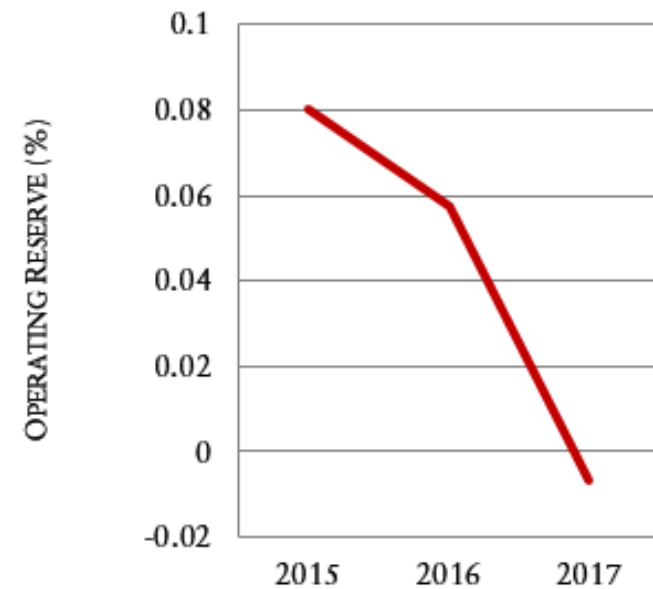
OMR	-0.05	-0.07	-0.07
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Hayden School District RE-1 (Routt County)

3 YEAR OPERATING RESERVE RATIO (ORR)



3 YEAR ORR TRENDING



ORR	2015	2016	2017
	0.0803	0.0575	-0.0067

	2015	2016	2017
Expenditures	\$5,531,182	\$5,888,081	\$5,923,237
Gen Fund Bal	\$443,957	\$338,639	(\$39,937)

School District Fiscal Health Analysis

- Missed benchmarks do not always mean there is a problem
 - Increase in special needs student enrollment
 - Capital expenditures
 - Increased wages to attract and retain employees
- However: the more missed benchmarks, the greater the risk
 - Identify potential problems early

Best Practices

- Financial Policies
 - Internal controls
 - Budget
 - Capital improvement
 - Debt
 - Revenue and Expenditure
 - Investments
 - Minimum levels of reserve

Best Practices

- Management and Operations
 - Systems to monitor performance
 - Budget to actual
 - Program performance
 - Fiscal health – financial condition
 - Asset inventory
 - Capital improvement plan
 - Define and implement budget processes
 - Professional management and staff

GFOA Best Practices

<http://gfoa.org/best-practices>

- The Use of Trend Data and Comparative Data for Financial Analysis



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Dianne E. Ray, CPA, MPA

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Tax Expenditures

Section 39-21-305(1)(d) and (e), C.R.S., requires the State Auditor to evaluate all of the State's tax expenditures at least once every 5 years and publish a multi-year schedule for completing the evaluations by no later than September 15, 2017. The first evaluation report must be published by September 14, 2018, and subsequent reports must be published no later than September 15 each year thereafter.

Section 39-21-302, C.R.S., defines a tax expenditure as "a tax provision that provides a gross or taxable income definition, deduction, exemption, credit, or rate for certain persons, types of income, transactions, or property that results in reduced tax revenue." Tax expenditures reduce the amount of tax collected from sales and use, income, insurance, alcohol, tobacco, fuel, and severance taxes. The Department of Revenue estimated in its 2016 *Tax Profile & Expenditure Report* that the revenue impact of tax expenditures in 2015 was \$4.3 billion.



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2019 Regular Session



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Name	Date
Legislative Audit Committee Hearing	June 10, 2019 - 10:00 AM
Legislative Audit Committee Hearing	June 11, 2019 - 09:00 AM
Legislative Audit Committee Hearing	July 29, 2019 - 10:00 AM
Legislative Audit Committee Hearing	July 30, 2019 - 09:00 AM
Legislative Audit Committee Hearing	September 16, 2019 - 10:00 AM
Legislative Audit Committee Hearing	September 17, 2019 - 09:00 AM
Legislative Audit Committee Hearing	November 04, 2019 - 10:00 AM
Legislative Audit Committee Hearing	November 05, 2019 - 09:00 AM
Legislative Audit Committee Hearing	December 02, 2019 - 10:00 AM
Legislative Audit Committee Hearing	December 03, 2019 - 09:00 AM

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- [Lottery Legislative Discussion](#)
- [Status: Public Administrators #1678P](#)
- [School Districts - Fiscal Health #1839S](#)

Agenda

AGENDA Legislative Audit Committee September 24-25, 2018

Legislative Services Building - 1st Fl. Hearing Room B
200 E. 14th Ave., Denver, CO 80203

Monday, September 24, 2018

- 10:00 a.m. - 11:30 a.m. Department of Regulatory Agencies
Title Insurance Regulation, September 2018
Performance Audit #1756P
- 11:30 a.m. - Noon General Business
- LAC Hearing Minutes of August 13-14, 2018
 - OSA Annual Report, Fiscal Year 2018
 - Required Communication with Those Charged with Governance
- Audit Request
- Noon - 1:30 p.m. Recess
- 1:30 p.m. - 2:45 p.m. Department of Revenue
Colorado Lottery, August 2018
Performance Audit #1753P
- 2:45 p.m. - 3:00 p.m. General Business
Colorado Lottery Legislative Discussion
- Status Report
Judicial Branch - Public Administrators
August 2017, Performance Audit #1678P
- 3:00 p.m. - 4:00 p.m. Colorado School Districts
Fiscal Health Analysis, Fiscal Years 2015-2017, September 2018
Informational Report #1839S
- 4:00 p.m. Recess

Tuesday, September 25, 2018

- 9:00 a.m. - 10:30 a.m. Judicial Branch
Office of the Child's Representative, September 2018
Performance Audit #1776P
- 10:30 a.m. - 11:30 a.m. Tax Expenditures, September 2018
Compilation Report #2018-TE1
- 11:30 a.m. - Noon Status Report
- Department of Natural Resources - State Land Board
October 2017, Performance Audit #1681P
 - Governor's Office of Economic Development and International Trade -
Office of Film, Television, and Media
May 2017, Performance Audit #1670P
- Legislation
OSA Bill Draft
- General Business
Update on Verification of OTT Recommendations
- Information Only
- Noon Adjourn



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Local Government

The OSA's Local Government Division audits about 4,000 Colorado local governments for compliance with the Local Government Audit Law [Section 29-1-601, et seq., C.R.S.], which requires certain local governments to submit an independent financial audit to the State Auditor.

Please contact us with any questions about how the law's requirements may apply to your local government.

Hover on Local Government
Click on Local Government Portal





Apply

Office of the State Auditor Local Government Audit Division

Welcome to the Office of the State Auditor's Local Government Portal

On this website, you can submit your local government's audited financial statements, applications for exemption from audit, inactive notices, or request an extension of time to file an audit with the Office of the State Auditor. You may also search for a local government's submission history and view processed audits and exemptions. If you create an account you can also view the history of your own local government submissions.

Create an Account

You can also create an account to track all submission history. Your account shows what you submitted and when you submitted it. An account is not required to submit an audited financial statement, an extension of time to file, applications for exemption from audit, or an inactive notice. Click [here](#) or on Register on the menu to the right to create an account.

Sign In

After you have created an account, you can click [here](#) to sign into your account or by clicking on the Sign In link in the menu to the right.

Submissions

Click [here](#) to submit audited financial statements, applications for exemption from audit, inactive notices, or request an extension of time to file an audit. Or, click on Create New Submissions in the menu to the right.

Local Government Portal

[Register](#)

[Sign In](#)

[Create New Submission](#)

[Local Governments](#)

[Search Submissions](#)

Click on Local Government to search for any local government



Apply

Office of the State Auditor Local Government Audit Division

Local Government Entities

Local Government Name

apple

Enter key search terms (names of local governments)

Control Number

County

Select an Option

Type

Select an Option

Filter by county or local government type (water districts)

Search

Local Government Portal

[Register](#)

[Sign In](#)

[Create New Submission](#)

[Local Governments](#)

[Search Submissions](#)

Local Government	Control Number	County	Local Government Type
Appletree Metropolitan District No. 1	1004.03	El Paso	Metropolitan District
Appletree Metropolitan District No. 2	1004.04	El Paso	Metropolitan District
Applewood Sanitation District	2100.00	Jefferson	Sanitation District

Office of the State Auditor
Local Government Audit Division

Arvada West Town Center Business Improvement District

Address:

8390 E. Crescent Pkwy.
Suite 300
Greenwood Village, CO 80111

Control Number: 3905.00

Status: Active

Click on "view" to pull up
your selected
audit/exemption.

Submissions

Submission Type	Submission Status	Submission Year	
Exemption	Processed	2016	View
Exemption	Processed	2017	View

Office of the State Auditor
Local Government Audit Division

2016 Exemption submission for Arvada West Town Center Business
Improvement District #3905.00

Submission Type Exemption

Submission Year 2016

Submission Status Processed

Processed Files

[Download 3905.00](#)

Click on "Download" to
view selected file.

Local Government Arvada West Town Center Business Improvement District #3905.00



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Submissions

Click [here](#) to submit audited financial statements, applications for exemption from audit, inactive notices, or request an extension of time to file an audit. Or, click on Create New Submissions in the menu to the right.

Local Government Portal

Register

Sign In

Create New Submission

Local Governments

Search Submissions

Click on "Create New Submission" to submit an audit or exemption.



Office of the State Auditor
Local Government Audit Division

Local Government Portal

- Register
- Sign In
- Create New Submission
- Local Governments
- Search Submissions

Create New Submission

* Submission Type

Select a Submission type

Submitter's Name

Submitter's Email

Submitter's Phone

* Submission Year

Local Government

Select Entity

Are you a robot?

☐ I'm not a robot



File Attachments

Choose File No file chosen

Add an additional file

☐ I agree to the Terms and Conditions.

Create Submission

1. Submission type: Exemption, Extension, Audit, Inactive/Other.
2. Submitter information
3. Submission year

4. Drop down menu: Enter government name in the blank search field

Local Government

Select Entity

- Select Entity
- County of Cheyenne
- County of Clear Creek
- County of Conejos
- County of Crowley
- County of Delta
- County of Eagle
- County of Elbert

5. Attach file.



Apply

Office of the State Auditor Local Government Audit Division

Register

Welcome to the Office of the State Auditor's Local Government Portal

This website is intended to enable local governments to electronically file copies of certain documents required by state statute for public information, research, and compliance purposes with the Office of the State Auditor (OSA). The files are public records and accessible through this system subject to the state auditor's local government document retention policies.

In order for a local government's staff or officials to file a document, the local government must have an active account and the registered account holder must have appropriate filing privileges for the document to be submitted. Most local governments have a single account holder. The registered account holder is responsible for the appropriate use of and security for the account and associated privileges as an authorized representative of the governing body of the local government.

Once a document (which must be in .pdf format) is submitted it cannot be modified. BEFORE filing, ensure the document is complete with all requirements for filing included. Incomplete or partial filings may be rejected by OSA Staff with rejection notification provided to the registered account holder.

Account users are responsible for correctly entering all required information. All users agree to act responsibly and not knowingly submit any documentation that contains non-public information or malicious software, aka malware. Users may be banned from the site for repeated bad behavior. Malicious users will be referred to law enforcement.

If you have any questions, please call Support at 303.869.3000 or email the State Auditor's local government team at: osa.lg@state.co.us

Local Government Portal

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[Sign In](#)

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[Search Submissions](#)

If you plan to submit several – consider becoming a registered user.

QUESTIONS?

Thank you!!!



We Set the Standard for Good Government

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crystal.dorsey@state.co.us
Direct: 303-869-3002

 @COStateAuditor
www.colorado.gov/auditor